



CRIMSON CLIFFS MIDDLE SCHOOL

4280 S. Crimson Cliffs Way | Washington, UT 84780 | 435.634.7010

CLASS CHANGE POLICY

- All students and parents will be emailed a google form before the start of the school year with instructions on how to request a class change.
- Changes made are at the discretion of the school counselor and are based on the following:
 - a. Class sizes
 - b. Availability
 - c. Working within the student's current schedule
 - d. Graduation requirements/needed credits
- You will be notified via email if we were *unable* to make the requested change.
- If there was a change made to your schedule a \$10 charge will be added to your student fees.

ALL requests made due to an error or mistake on a student's schedule will be prioritized and NO FEE will be charged.

During the **FIRST WEEK OF SCHOOL** only students are able to come to the counseling office and ask for a class change request form (paper copy) to have parents sign and return.

THE COUNSELING OFFICE WILL NOT ACCEPT ANY CLASS CHANGE REQUESTS AFTER THE FIRST WEEK OF SCHOOL

Steve Showalter -- Principal
Morgan Thompson -- Assistant Principal

Amber Fjeldsted -- Counselor (A-E)
Shannon Hatch -- Counselor (F-M)
Ali Thacker -- Counselor (N-Z)